July 26, 2022 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on June 28, 2022, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Stafford, Amato, Malancon, Boughton, Landry and Keese, were all present and Airport Director, Jason Ball, was also in attendance.
2. Motion made by commissioner Gaudin seconded by Commissioner Malancon to move to executive session to discuss Compensation. Motioned passed
3. A motion by Commissioner Amato seconded by Commissioner Gaudin to approve the meeting minutes from May as presented; motion carried unanimously.
4. Presentations- none
5. Finance- Mr. Ball presented the finance report. End of year budget was within the recommended 5% difference. Without Hangar 22 the rental income was down. We expect Business Interruption Insurance to payout the full amount for the remaining months. Commissioner Landry moved to approve finance report, seconded by Commissioner Boughton.
6. Legal-
7. Engineering: Jeff Sumner is no longer with PEC Graham is our contact now.
	1. Master Plan – Kutchins and Groh will be meeting with Jason tomorrow.
	2. CIP- Draft CIP is finished and due to FAA and DOTD by September 1.
	3. Box Hangar- Design is still at Fire Marshal office and Parish for approval.
	4. Fuel System- We are wanting to use BIL funding for this project so still waiting for guidance from FAA. We will draft the request and work with them through the process.
	5. Terminal Apron Construction- Project may start early if FAA agrees and funding available.
8. Operations- Motor on Jet tank was leaking but was repaired. Canals were mowed and fence line was sprayed.
9. Chairman: Mr. Webre asked about the Treasury and Capital outlay. Jason will be handling all of the coordination with this.
10. Airport Manager: Hangar 22 will be repaired with insurance. We are contacting all agencies before moving forward. Multiple things have to happen before we move forward. Hangar 25 negotiations are coming to a close. The offer will be 120,000 to end the lease and begin repairing the wall and collecting rent from Glencoe.
11. Old Business:
	1. Corporate Hangar- Need Design in hand for box hangars
	2. New Building- Complete
	3. Master Plan- updated in engineering
	4. CIP- submitted update CIP to Haley with BIL funding added.
	5. Water Line- MoDads, water, and Fire Suppression will be in new project
	6. Fuel System- Rick wants contact info for Haley
12. New Business
	1. New Hangar Lease Discussion- The individual wanted to make sure the board would be willing to get more exact cost estimates if he was sure the board was in favor of a lease agreement. We will set up a call with the state to see our options for a lease with intent to purchase. The board is definitely interested in pursuing this opportunity and making sure we follow all state requirements. Motion made by Commissioner Baughton and seconded by Commissioner Stafford in favor of allowing a lease if all terms are met between parties. Motion passed
13. Moved into Executive Session- motion made by Commissioner Gaudin seconded by Commissioner Keese
14. Next meeting scheduled for Tuesday August 23, 2022.

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Richard Webre, Chairman Kevin Landry, Secretary